

Borough of Somerset

Municipal Authority Agenda

July 7th, 2025– 5:00 PM (In – Person) Borough Council Room

1. Meeting Called to Order – Ben Flower

2. Roll Call

Board Member	Present	Excused
Mr. Ben Flower		
Mrs. Ruby Miller		
Mr. Lee Hoffman		
Mr. Jeff Shaffer		
Vacant		

3. Approval of Agenda

A. Approval of Agenda – Review and approval of the Agenda for July 7th, 2025, Meeting.

a. **Motion to approve the agenda as presented.**

B. Executive Session – Potential Litigation

4. Approval of Minutes of Previous Meeting(s)

A. Approval of Meeting Minutes– Review and approval of the Meeting Minutes from the May 19th, 2025, Municipal Authority Meeting

a. **Motion to approve the Municipal Authority Board Meeting Minutes from May 19th, 2025, Municipal Authority Meeting.**

5. Opening of Bids

A. Contract 2025-W-01 Somerset Area School District Water Meter Vault Installation Project

a. Opening of Bids on 6/18/25 @ 11 AM – Discussion of unofficial Results

B. Contract 2024-S-01 Phase 1A Brierwood and West Sanitary Sewer and Stormwater Facilities Improvement Project – Phase 1A

a. Opening of Bids on 6/23/25 @ 10 AM – Discussion of unofficial Results

6. General Public Comments

A. Dr. Ellis

B. Dr. Frankel

C. Helen Hawkey with PA Coalition for Oral Health

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7. Payment of Bills/Requisitions

A. None

8. Policy Agenda

A. Old Business - None

B. New Business

- a. Consideration of removal of stormwater fee from the parcel owned by the Somerset Volunteer Fire Department.
 - i. **Motion to approve the removal of the stormwater fee from Parcel Map Number S41-033-162-03 which is owned by the Somerset Volunteer Fire Department. Request submitted by Fire Chief Jim Clark.**
- b. Consideration of approval of MABS Resolution 2025-09 Condemnation of Land for Sewer and Stormwater rehabilitation and improvement project.
 - i. **Motion to approve MABS Resolution 2025-09 Authorizing condemnation of easements across 11 properties in connection with the construction, alteration and improvements to the public sanitary sewer and stormwater facilities in and about Somerset Borough.**
- c. Contract 2025-W-01 SASD Highschool Meter Vault
 - i. **Conditional approval to proceed with Contract 2025-W-01 and award to the lowest responsive bidder contingent upon review by attorney and engineer.**
- d. Contract 2024-S-01 Phase 1A Brierwood and West Sewer and storm Rehabilitation Project
 - i. **Conditional approval to proceed with Contract 2024-S-01 and award to the lowest responsive bidder contingent upon review by attorney and engineer**
- e. Consideration of approval of the Second Amendment to the Management Agreement with the Borough
 - i. **Motion to approve the second amendment to the Management Agreement with the Borough.**
- f. Rescind Resolution 2025-04 Reimbursement Resolution Loan Number ME# 71501 approved at the May 19th, 2025 Municipal Authority Board Meeting.
 - i. **Motion to rescind Resolution 2025-04 Reimbursement Resolution Loan Number ME#71501.**

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- g. Consideration of approval of Resolution 2025-10 Reimbursement Resolution Loan Number ME# 71501
 - i. **Motion to approve Resolution 2025-10 as presented.**
- h. Rescind Resolution 2025-06 Reimbursement Resolution Loan Number ME # 77141 approved at the May 19th, 2025 Municipal Authority Board Meeting.
 - i. **Motion to rescind Resolution 2025-06 Reimbursement Resolution Loan Number ME# 77141.**
- i. Consideration of approval of Resolution 2025-11 Reimbursement Resolution Loan Number ME# 77141
 - i. **Motion to approve Resolution 2025-11 as presented.**
- j. PENNVEST Payment Request No. 27
 - i. **Acknowledgement of PENNVEST Payment request No. 26. It is noted that this is for the Water System Improvement Project.**

9. Reports

- a. Manager's Report – Update on Operations
 - i. Board Member Vacancy – Resignation of Terry Jerin 5/20/25
- b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater
- c. Facility Reports for May 2025– Provided on the portal for informational purposes.
- d. May 2025 Financial Report & Monthly Transactions– Provided on the portal for informational purposes.

10. Adjournment

- A. Adjournment
 - a. **Motion to adjourn.**
- B. Next Meeting
 - a. July 28th, 2025 @ 6:30pm